



CAMBRIDGE
INTERNATIONAL COLLEGE
A U S T R A L I A

CIC HOUSE

A MODERN APARTMENT IN MELBOURNE CBD



- *LOCATED IN CBD*
- *TRAM STOP IN FRONT OF THE HOUSE*
- *5 MINUTES WALK TO SWANSTON STREET (MAIN STREET), MELBOURNE CENTRAL SHOPPING MALL & CHINA TOWN*

CIC HOUSE FEATURES

- *INCLUDING ALL BILLS (WATER & ELECTRICITY)*
- *FREE CLEANING WEEKLY FOR COMMON AREA*
- *FREE WIRELESS INTERNET*



CIC HOUSE APPLICATION

APPLICANT DETAILS

Family Name Given Name.....

Date of Birth/...../..... Gender Male Female

Nationality

Type of Room Smaller Room Larger Room

ROOM RATES

	Smaller Room	Larger Room
Month	\$823	\$910
Week	\$190	\$210
Day	\$30	\$35
Bond	\$823	\$910
Booking Deposit	\$200	\$200

* Booking Deposit is not refundable

* Booking Deposit will be redeemed from student's 1st month rent

* Please note that rates are calculated by the calendar month

* Bond is refundable

ACCOMMODATION PERIOD

The minimum duration is 2 months.

I request CIC House accommodation from...../...../..... to...../...../.....

ARRIVAL INFORMATION

Date of Arrival..... Time of Arrival.....

Flight No Airport pick-up Yes No

If no, indicate expected time of arrival at CIC House

Student Signature Date.....

Melbourne CRICOS No. 01718J RTO No 4566
422 Little Collins St., Melbourne, VIC 3000
Tel: +61 3 9663 4933 / Fax: +61 3 9663 4922

Adelaide CRICOS No. 02779K RTO No 4566
22-26 Peel Street, Adelaide, SA 5000
Tel: +61 8 8232 3581 / Fax: +61 8 8232 0571

Perth CRICOS No. 01459A RTO No. 2325
297 Hay St., East Perth, WA 6004
Tel: +61 8 9221 9990 / Fax: +61 8 9221 9993

www.cambridgecollege.com.au

Cambridge International College (Vic) P/L ABN: 29076527529 and Cambridge International College (WA) P/L ABN: 12068849927

CIC HOUSE RULES AND POLICIES

PAYMENT

- I understand that payment must be made on 1st day of school directly to the homestay officer
- I understand that payment needs to be made in cash (Exact amount will be appreciated)
- I understand that monthly payment must be made on the agreed date
- I understand that I cannot apply for a refund if I leave earlier than the booking period

BOND

- I understand that bond cannot be used as my rent payment
- I understand that the bond will be refunded after I leave the house
- I understand that the keys must be returned to receive the bond
- I understand that the room must be cleaned to receive the bond
- I understand that it is my responsibility to inform my bank detail to the homestay officer
- I understand that any cost from broken, lost and stolen things will be redeemed from the bond

ROOM

- There is a bed in my room
- There is a desk and lamp in my room
- There is a wardrobe in my room
- There is a bed linen, quilt and pillow in my room

CLEANING

- I understand that I need to follow the cleaning roster
- I understand that it is my responsibility to clean my room
- I understand that I need to clean kitchen after cooking
- I understand that used dishes must be washed immediately (not leaving it overnight)
- I understand the CIC House (including my room) will be inspected twice a month

KEYS

- I have been given with the master key, house key and the room key
- I understand that if I lose the keys it is my responsibility to replace them
- I understand that I am responsible for all the costs for replacing the lost keys
- I understand that if I in-lock the keys after CIC Business Hour (9.00AM-5.30PM), it is my responsibility to call the locksmith

LIVING AT CIC HOUSE

- I understand that smoking is not allowed anywhere in the house
- I understand that I must take off my shoe before entering the house
- I understand that all shoes must be stored in the shoe shelf (not in my room)
- I understand that as a respect to other tenants, I need to keep all the volumes down (this includes TV, music and movie, talking to friends) after 9:00PM
- I understand that I shouldn't take a long shower for others
- I understand that I shouldn't wash clothes often in hot water
- I understand that I must remain at CIC House until the end of the booking period
- I understand that I may extend my stay as long as there is an availability
- I understand that I need to ask housemates permission to invite friends
- I understand that only people who rent a room is allowed to live at CIC House
- I understand, I shouldn't allow my friends to sleep over on the floor or sofa overnight

LEAVING CIC HOUSE

- I understand that I need to clean the room before I leave
- I understand that I need to remove all my toiletries before I leave
- I understand that I need to empty my cupboard and foods in the fridge before I leave
- I understand that I should not leave any boxes or plastic bags behind
- I understand that the cupboard and fridge must be cleaned
- I understand that I must return the key before on my departure

Students should hand-in the key directly to the homestay officer, if their departure time is within the business hour (9:00AM - 5:30PM), however if they are leaving before or after the business hour, students should leave the key on their desk and lock the door from the inside.

ENGLISH ONLY POLICY

- I understand that living in CIC House is an extension of my school life
- I understand that I need to follow the English Only Policy at CIC House
- I understand that I need to use English in Lounge, Dining Area and Kitchen
- I understand that I can speak in any other language only in my room

I hereby acknowledge that I understand all the rules and policies written above. I understand that failure to follow these rules will result in losing my bond or will be dismissed from the premises

Student Name

Date.....

Student Signature

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